

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Monday November 7, 2016 at 5:30 PM
177 Lake Street, Nashua, NH
Training Classroom**

**Moment of Silence for: Retired Lt. Roger “Duffy” Dufour
Former Ward 3 Alderman Fred Britton**

Period for Public Comment

CONSENT AGENDA

Approval of Minutes:

16 117	October 3, 2016	Regular Meeting Minutes
16 118	October 26, 2016	Special Meeting Minutes

Communications:

16 119	From: Derry Fire Department RE: Thank You for use of our Training Facility
16 120	From: Mayor Jim Donchess RE: Public Meeting – FY18 Budget Summit
16 121	From: Mayor Jim Donchess RE: Hiring Freeze

Report:

16 122	Accident Reports (1)
16 123	Departmental Detail Expenditures Report FY17

REGULAR AGENDA:

Staff Reports:

- 16 124 A. Chief Galipeau
- B. Assistant Chief Rhodes

Old Business:

- 16 56 Spit Brook Road Addition Update

Discussion:

- 16 125 Local 789

Personnel:

- 16 126 Personnel Items A, B, C

Date and Location of Next BFC Meeting:

Monday December 5, 2016, 5:30 PM at 177 Lake St Training Classroom

REGULAR AGENDA

Staff Reports

16 107 A

A. Chief Galipeau

Motion by Commissioner Lavoie to approve Chief Galipeau's written report as presented and place on file
Seconded by Commissioner Garant
Vote: 5-yes

B. Assistant Chief Rhodes

16 107 B

Motion by Commissioner Lavoie to approve Assistant Chief Rhodes's written report as presented and place on file
Seconded by Commissioner Marquis
Vote: 5-yes

OLD BUSINESS

Station 3 / Spit Brook Road Station addition

16 56

Update on the Construction Manager Process

NEW BUSINESS

Fire Board of Appeals – FYI

16 109

Motion by Commissioner Gage to appoint Commissioner Garant as Nashua Fire Representative to the Strategic Planning Committee
Seconded by Commissioner Lavoie
Vote: 5-yes

16 110

Discussion:

Local 789

16 111

President McAllister moved to remove the MOU regarding Fire Alarm

NON-PUBLIC SESSION

16 112

Motion by Commissioner Adams to enter into non-public session by roll call at 5:41 PM as provided in RSA 91-A:3 non-public session to discuss personnel matters.

Seconded by Commissioner Lavoie

Vote: 5-yes – by roll call

Motion by Commissioner Garant that the Board comes out of non-public session at 5:55 PM

Seconded by Commissioner Lavoie

Vote: 5-yes

PERSONNEL ITEMS

16 112 A

Personnel Item

Motion by Commissioner Adams to accept as presented

Seconded by Commissioner Lavoie

Vote: 5-yes

16 108

Personnel Item

Motion by Commissioner Adams to make a conditional offer of employment to Michael Goldstein as a Dispatcher for Nashua Fire

Seconded by Commissioner Lavoie

Vote: 5 yes

16 108 A

Motion by Commissioner Lavoie to keep a Dispatcher Hiring List that was just created from the current testing and interviews for a period of 2 Years

Seconded by Commissioner Garant

Vote: 5 Yes

MOTION TO ADJOURN

16 113

Motion by Commissioner Garant to adjourn the meeting at 5:58 PM

Seconded by Commissioner Lavoie

Vote: 5-yes

TIME AND LOCATION OF NEXT MEETING:

**Monday November 7, 2016, 5:30 pm
at 177 Lake St Training Classroom**

10/03/16, dr

**CITY OF NASHUA
BOARD OF FIRE COMMISSIONERS
SPECIAL MEETING MINUTES
OCTOBER 26, 2016**

MEMBERS PRESENT: Kevin Gage
Paul Garant
David Lavoie
Ken Marquis
Craig Adams

STAFF PRESENT: Chief Steven Galipeau
Asst. Chief Brian Rhodes

OTHERS PRESENT: Local 789 President John McAllister
Nashua Fire Rescue Members
Alderman – Mary Ann Melizzi-Golja

THE SPECIAL MEETING CAME TO ORDER AT 5:30 PM

PUBLIC COMMENT

John McAllister – Local 789 President
Not in Favor of cuts in service to Nashua Fire Rescue

REGULAR AGENDA

16 114

FY 18 BUDGET REVIEW

FYI / WORKSHOP

NON-PUBLIC SESSION:

16 115

Motion by Commissioner Adams to enter into non-public session at 5:37 PM
Seconded by Commissioner Lavoie
Vote: 5-yes by roll call

Motion by Commissioner Lavoie that the Board comes out of non-public session at 6:43 PM

Motion by Commissioner Garant to adjourn the meeting at 6:43 PM
Seconded by Commissioner Lavoie
Vote: 5-yes

16 116

DERRY FIRE DEPARTMENT



FIRE / AMBULANCE ADMINISTRATION
14 Manning Street
Derry, New Hampshire 03038

Emergency: 9-1-1
Business: 603-432-6751
FAX: 603-537-9216

Michael J. Gagnon
Fire Chief

October 3, 2016

Nashua Fire Rescue
Steven G. Galipeau, Chief of Department
70 East Hollis Street
Nashua, NH 03060

Dear Chief Galipeau,

I would like to thank you, Captain Rick Conway and Lieutenant Jim Bollengier, for allowing us to use your new live fire training facility and assisting us with the last day of our recruit training.

In the past nine months the Derry Fire Department has hired four new firefighter/paramedics and five new firefighters. Their experience levels have ranged from a lateral transfer with extensive service in a busy urban fire department to recruits with minimal experience beyond their basic certifications.

This is the largest set of recruits ever hired by the Derry Fire Department and it created unique training challenges and opportunities. Being able to use your facility to reinforce the lessons the recruits had learned from our staff in an environment that fostered team development and team cohesion was invaluable.

We particularly want to thank Lt. Jim Bollengier, who not only ran the prop; but provided our recruits with valuable and insightful tips, lessons on firefighting, and general advice on how to be successful firefighters.

Sincerely,

Michael J. Gagnon
Fire Chief

Cc: Lt. Ed King, Derry Fire
BC Jack Webb, Derry Fire

RECEIVED

OCT 5 - 2016

Nashua Fire Rescue

Excellence through Professionalism, Integrity, and Compassion

Jim Donchess

Mayor • City of Nashua

To: Fire Commission

From: Jim Donchess

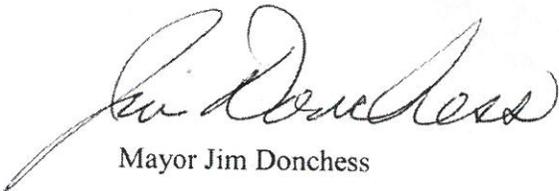
Date: October 12, 2016

Re: Public Meeting – FY8 Budget Summit

I would like to invite members of the Board of Aldermen, the Board of Public Works, Fire Commission, Police Commission, Library Trustees, Board of Education and members of the public to a discussion on the FY18 city budget in the City Hall auditorium on November 10th at 7pm.

CFO John Griffin and I will present the expected budget needs for the city and we will begin a collaborative discussion with departments on fiscal priorities and constraints for the coming year.

Thank you and I look forward to seeing you on November 10th.



Mayor Jim Donchess

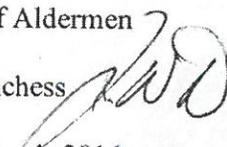
RECEIVED
OCT 12 2016
Nashua Fire Rescue

Jim Donchess

MAYOR • CITY OF NASHUA

To: Patricia Piecuch, City Clerk
Bruce Codagnone, Director, Information Technology
John Griffin, Chief Financial Officer
Larry Budreau, Director, Human Resources
Justin Kates, Director, Emergency Management
Stephen Bolton, Corporation Counsel
Bobbie Bagley, Director, Public Health and Community Services
Sarah Marchant, Director, Community Development
Tim Cummings, Director, Economic Development
Jennifer McCormack, Director, Nashua Public Library
Chief Andrew Lavoie, Nashua Police
Chief Steven Galipeau, Nashua Fire Rescue

cc: Board of Aldermen

From: Jim Donchess 

Date: November 1, 2016

Re: Hiring Freeze

In light of the challenges the City faces in developing the FY 2018 budget, I request that divisions and departments not fill vacant non-emergency positions until further notice. Please discontinue all current recruiting activities, except those for Firefighters and sworn Police personnel. Recognizing some divisions operate under autonomous/semi-autonomous boards, I ask for your cooperation.

I have asked Human Resources not to fill any vacancy without my authorization. Exceptions may be approved on a case-by-case basis; Division Directors who seek exceptions are requested to initiate the approval process by contacting Kim Kleiner, in the Mayor's Office.

I regret having to impose this hardship on the organization but know it to be the most prudent approach to take at this time. Further guidelines may be forthcoming.

Thank you for your help.

RECEIVED

NOV 1 2016

Nashua Fire Rescue



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

1000	GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
152	FIRE							
51	SALARIES & WAGES							
51100	WAGES FULL TIME	11,569,189.56	11,569,189.56	-	870,259.45	3,685,142.85	7,884,046.71	
51300	OVERTIME-REGULAR	99,425.00	99,425.00	-	20,314.90	71,757.56	27,667.44	
51330	OVERTIME-COVERAGE	581,959.00	581,959.00	-	60,119.19	280,820.87	301,138.13	
51500	WAGES ELECTED OFFICIALS	7,500.00	7,500.00	-	-	1,875.00	5,625.00	
51600	LONGEVITY	163,400.00	163,400.00	-	-	-	163,400.00	
51614	SICK INCENTIVE	32,212.00	32,212.00	-	-	-	32,212.00	
51628	EXTRA HOLIDAY	639,084.00	639,084.00	-	53,212.09	159,080.14	480,003.86	
51650	ADDITIONAL HOURS	1,400,048.00	1,400,048.00	-	106,179.90	571,078.06	828,969.94	
51700	STIPENDS	240,500.00	240,500.00	-	17,882.76	75,842.14	164,657.86	
51712	SPECIAL DETAIL-PENSIONABLE	2,322.00	2,322.00	-	-	-	2,322.00	
51750	RETIREMENT & SEPARATION PAY	-	73,452.39	-	-	-	(0.12)	
51800	REDUCTIONS & ATTRITION	(75,000.00)	(75,000.00)	-	-	-	(75,000.00)	
52	FRINGE BENEFITS	\$ 14,660,639.56	\$ 14,734,091.95	\$ -	\$ 1,127,968.29	\$ 4,919,049.13	\$ 9,815,042.82	33.39 %
52100	FICAMEDICARE	303,188.39	303,188.39	-	19,283.92	86,820.43	216,367.96	
52150	PENSION EXPENSE	4,225,902.23	4,225,902.23	-	315,314.98	1,373,920.03	2,851,982.20	
52300	BENEFITS	2,246,077.00	2,246,077.00	-	195,988.69	826,539.04	1,419,537.96	
52800	EDUCATIONAL ASSISTANCE	22,500.00	22,500.00	-	-	2,475.00	20,025.00	
53	PROFESSIONAL & TECHNICAL SERVICES	\$ 6,797,667.62	\$ 6,797,667.62	\$ -	\$ 530,587.59	\$ 2,289,754.50	\$ 4,507,913.12	33.68 %
53135	MEDICAL SERVICES	24,000.00	24,000.00	-	354.10	11,786.80	12,213.20	
53142	CONSULTING SERVICES	4,000.00	4,000.00	-	-	-	4,000.00	
53455	TESTING SERVICES	4,500.00	4,500.00	-	1,450.00	1,695.00	2,805.00	
54	PROPERTY SERVICES	\$ 32,500.00	\$ 32,500.00	\$ -	\$ 1,804.10	\$ 13,481.80	\$ 19,018.20	41.48 %
54100	ELECTRICITY	103,142.00	103,142.00	-	8,898.97	40,829.50	62,312.50	
54107	HEATING OIL	2,598.00	2,598.00	-	-	-	2,598.00	
54114	HEATING GAS	75,750.00	75,750.00	-	2,143.62	5,945.82	69,804.18	
54141	WATER	30,000.00	30,000.00	-	2,199.70	9,945.14	20,054.86	
54228	PEST CONTROL SERVICES	2,800.00	2,800.00	-	89.00	692.00	32.00	
54243	HVAC MAINTENANCE	23,000.00	23,000.00	-	3,635.25	7,460.50	8,269.00	
54280	BUILDING/GROUNDS MAINTENANCE	52,000.00	52,000.00	-	2,624.37	12,029.56	39,970.44	



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
1000 GENERAL FUND							
152 FIRE							
54 PROPERTY SERVICES							
54414 HARDWARE MAINTENANCE	12,750.00	12,750.00	-	-	2,079.80	10,670.20	
54450 OFFICE EQUIP REPAIRS & MAINTENANCE	200.00	200.00	-	-	-	200.00	
54487 EQUIPMENT REPAIRS & MAINTENANCE	18,930.00	18,930.00	-	-	7,969.88	10,960.12	
54600 VEHICLE REPAIRS & MAINTENANCE	27,000.00	27,000.00	233.37	8,210.22	13,251.08	13,515.55	
55 OTHER SERVICES	\$ 348,170.00	\$ 348,170.00	\$ 9,579.87	\$ 27,801.13	\$ 100,203.28	\$ 238,386.85	31.53 %
55118 TELEPHONE-CELLULAR	8,400.00	8,400.00	-	789.58	2,902.98	5,497.02	
55200 DUES AND MEMBERSHIPS	800.00	800.00	-	239.00	628.00	172.00	
55307 MILEAGE REIMBURSEMENTS	300.00	300.00	-	-	81.20	218.80	
55400 CONFERENCES AND SEMINARS	6,000.00	6,000.00	-	-	3,535.00	2,465.00	
55421 EMPLOYEE TRAINING & CERTIFICATIONS	8,000.00	8,000.00	-	-	4,700.00	3,300.00	
55600 PRINTING	600.00	600.00	-	-	201.00	399.00	
55607 POSTAGE & DELIVERY	1,483.00	1,483.00	-	-	438.45	1,044.55	
55699 OTHER CONTRACTED SERVICES	8,050.00	8,050.00	215.70	458.93	2,158.58	5,675.72	
61 SUPPLIES & MATERIALS	\$ 33,633.00	\$ 33,633.00	\$ 215.70	\$ 1,487.51	\$ 14,645.21	\$ 18,772.09	44.19 %
61100 OFFICE SUPPLIES	8,161.00	8,161.00	205.55	596.86	2,358.27	5,597.18	
61107 CLOTHING & UNIFORMS	108,850.00	108,850.00	-	858.50	99,289.95	9,560.05	
61110 PROTECTIVE CLOTHING	61,200.00	61,200.00	18,282.05	2,227.57	6,763.02	36,184.93	
61135 EDUCATIONAL SUPPLIES	4,835.00	4,835.00	-	809.60	2,779.60	2,055.40	
61142 MEDICAL SUPPLIES	8,800.00	8,800.00	-	835.71	7,465.77	1,334.23	
61156 CHEMICALS	1,910.00	1,910.00	-	475.00	756.00	1,154.00	
61166 GASES	2,000.00	2,000.00	-	-	144.00	1,856.00	
61299 MISCELLANEOUS SUPPLIES	3,425.00	3,425.00	-	190.49	1,241.86	2,183.14	
61300 FUEL, UNLEADED	14,755.00	14,755.00	-	-	2,532.37	12,222.63	
61307 FUEL, DIESEL	55,000.00	55,000.00	-	40.72	7,276.36	47,723.64	
61428 JANITORIAL SUPPLIES	19,200.00	19,200.00	498.34	642.67	3,197.64	15,504.02	
61435 FIRE EXTINGUISHERS	1,000.00	1,000.00	-	402.10	424.10	575.90	
61499 BUILDING SUPPLIES	4,100.00	4,100.00	-	236.14	398.14	3,701.86	
61538 LIME AND FERTILIZER	2,500.00	2,500.00	-	526.00	1,578.00	922.00	
61650 COPIER SUPPLIES	3,564.00	3,564.00	-	-	-	3,564.00	
61699 EQUIPMENT MAINT SUPPLIES	23,550.00	23,550.00	-	1,239.42	6,767.25	16,782.75	
61705 TIRES	15,900.00	15,900.00	-	12,208.84	12,762.87	3,137.13	



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FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
1000 GENERAL FUND							
152 FIRE							
61 SUPPLIES & MATERIALS							
61709 LUBRICANTS	6,158.00	6,158.00	-	2,199.72	3,513.41	2,644.59	
61799 VEHICLE PARTS & SUPPLIES	48,642.00	48,642.00	-	12,039.73	25,521.55	23,120.45	
61807 PUBLICATIONS	4,400.00	4,400.00	-	-	-	4,400.00	
61830 SUBSCRIPTIONS	1,000.00	1,000.00	-	-	-	1,000.00	
61900 MEALS	400.00	400.00	-	-	-	400.00	
61910 MEALS - FUNCTIONS	400.00	400.00	-	-	-	400.00	
68 OTHER EXPENSES	\$ 399,750.00	\$ 399,750.00	\$ 18,955.94	\$ 35,529.07	\$ 184,770.16	\$ 196,023.90	50.96 %
68335 ARSON INVESTIGATION EXPENSES	2,720.00	2,720.00	-	7.99	1,312.99	1,407.01	
68337 NEW HIRE APPLICATION EXPENSES	1,000.00	1,000.00	-	77.20	257.20	742.80	
68355 SPECIAL AWARDS	2,000.00	2,000.00	-	-	-	2,000.00	
71 EQUIPMENT	\$ 5,720.00	\$ 5,720.00	\$ -	\$ 85.19	\$ 1,570.19	\$ 4,149.81	27.45 %
71000 EQUIPMENT	1,100.00	1,100.00	-	-	-	1,100.00	
71025 SMALL TOOLS	4,850.00	4,850.00	-	157.71	1,344.13	3,505.87	
71400 EMERGENCY RESCUE EQUIPMENT	24,600.00	24,600.00	-	125.00	2,026.48	22,573.52	
71414 PHOTOGRAPHIC EQUIPMENT	600.00	600.00	-	-	29.86	570.14	
71432 FIRE APPARATUS EQUIPMENT	62,016.00	62,016.00	-	8,144.23	14,214.13	47,801.87	
71450 AUDIO VISUAL EQUIPMENT	1,900.00	1,900.00	-	-	-	1,900.00	
71800 FURNITURE & FIXTURES	9,100.00	9,100.00	-	496.00	509.30	8,590.70	
71999 MISCELLANEOUS EQUIPMENT	26,000.00	26,000.00	-	113.66	1,896.08	24,103.92	
	\$ 130,166.00	\$ 130,166.00	\$ -	\$ 9,036.60	\$ 20,019.98	\$ 110,146.02	15.38 %
TOTAL - FIRE	\$ 22,408,246.18	\$ 22,481,698.57	\$ 28,751.51	\$ 1,734,299.48	\$ 7,543,494.25	\$ 14,909,452.81	33.68 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

1000 GENERAL FUND	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
TOTAL - GENERAL FUND	\$ 22,408,246.18	\$22,481,698.57	\$ 28,751.51	\$ 1,734,299.48	\$ 7,543,494.25	\$ 14,909,452.81	33.68 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
1001 GF-CAPITAL IMPROVEMENTS							
152 FIRE							
81 MAJOR CAPITAL OUTLAY/IMPROVEMENTS							
81100 CAPITAL IMPROVEMENTS	50,000.00	64,922.45	-	1,689.00	9,777.24	55,145.21	15.06 %
	\$ 50,000.00	\$64,922.45	\$ -	\$ 1,689.00	\$ 9,777.24	\$ 55,145.21	15.06 %
TOTAL - FIRE	\$ 50,000.00	\$64,922.45	\$ -	\$ 1,689.00	\$ 9,777.24	\$ 55,145.21	15.06 %
TOTAL - GF-CAPITAL IMPROVEMENTS	\$ 50,000.00	\$64,922.45	\$ -	\$ 1,689.00	\$ 9,777.24	\$ 55,145.21	15.06 %



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH OCTOBER 31, 2016

	ORIGINAL BUDGET	AVAILABLE BUDGET	ENC/COMMIT	MTD EXPENDED	YTD EXPENDED	AMOUNT REMAINING	% USED
1010 GF-PRIOR YEAR ESCROWS/EXPENSES							
152 FIRE							
61 SUPPLIES & MATERIALS							
61110 PROTECTIVE CLOTHING	-	10,242.96	1,700.64	-	8,542.32	-	
81 MAJOR CAPITAL OUTLAY/IMPROVEMENTS							
81200 BUILDINGS AND IMPROVEMENTS	-	56,750.00	-	-	7,500.00	49,250.00	13.22 %
TOTAL - FIRE	\$ -	\$66,992.96	\$ 1,700.64	\$ -	\$ 16,042.32	\$ 49,250.00	26.48 %
TOTAL - GF-PRIOR YEAR ESCROWS/EXPENSES	\$ -	\$66,992.96	\$ 1,700.64	\$ -	\$ 16,042.32	\$ 49,250.00	26.48 %
GRAND TOTAL:	\$22,458,246.18	\$22,613,613.98	\$30,452.15	\$1,735,988.48	\$7,569,313.81	\$15,013,848.02	



Nashua Fire Rescue
 Administrative Office
 70 East Hollis Street, Nashua, NH 03060
 www.nashuafire.com

Steven G. Galipeau
 Chief of Department
 (603) 594-3651
 FAX (603) 594-3654
 GalipeauS@Nashuanh.gov

To: Chairman Kevin Gage / BFC
 From: Chief Steven Galipeau
 Date: November 2, 2016
 Re: BFC Meeting Updates

Meeting – November 7, 2016

Attendance:

During the month of October, I attended regular scheduled meetings of the Board of Fire Commission including the budget workshop, Staff, and CTAB. I also attended the Mayor's Opioid Task Force meetings.

Other meetings attended were Citywide Radio Committee, and several other meetings with city staff (HR, Legal, Building Dept. and Engineering). Lastly, I attended the dedication of the David and Mary Gilmore Respite Center at 45 High St. This will add a tremendous amount of assistance to those in need within the city.

Budget FY17:

The attached General Fund Expenditure Report for FY 17 was printed on 11/1/2016. The report is week ending FY17 #17 – 32.69% of the fiscal year has passed.

Incidents:

During the month of October NFR answered 2712 calls for service, of these 967 required an emergency incident response by NFR crews.

Structure fires	6
Other fires (vehicles/ trash/ etc.)	11
Rescue / Medical aid calls	585
Fire alarm activations	128
Haz-Mat and hazardous conditions	20
Other responses	217

NFR also had 30 responses where we needed to administer Narcan during the month of October. The total responses that required Narcan to be administered in 2016, is currently at 187 doses by NFR personnel.

General:

We continue to work with Kelly Davis of Port One Architects, on the design and engineering phase for the Spit Brook Road station expansion project. We are still waiting to go before the Finance Committee as Legal continues to negotiate terms of the contracts between the City of Nashua and our Architect and Construction Manager.

Check Point Items:

Mayor's budget summit will be held on Thursday, November 10th at 7pm in the City Hall auditorium.

Personnel Items:

There is no activity related to personnel items to discuss (Non- Public)

Grievance Status:

None

Schedule:

Proposed Time and Date of Next Meeting:

**Monday, December 5, 2016 @ 1730
177 Lake St classroom**

Critical Discussions:



Nashua Fire Rescue
Administrative Office
70 East Hollis Street, Nashua, NH 03060
www.nashuafire.com

Brian D. Rhodes
Assistant Fire Chief
(603) 594-3651
FAX (603) 594-3654
Rhodesb@NashuaNH.gov

To: Chief of Department Galipeau
Chairman Kevin Gage/ BFC
From: Assistant Chief Brian D. Rhodes
Date: October 31, 2016
Re: October Fire Commission Report

TRAINING / SAFETY DIVISION

Probie School 2016-2 completed and members assigned to fire companies
Facilitated Substance Use Disorder training for all members by Public Health Dept.

FIRE MARSHAL

Division has been busy with new and existing inspections and investigations
Facebook page created @Nashuafiremarshalsoffice
Surface Pro Tablets have been introduced to Division and are in trial period

FIRE ALARM

New FAO began orientation/training on the 24th and was put into rotation on the 30th
W1 attended meetings regarding new citywide phone system

MOTOR SQUAD

All snow throwers serviced
Sander Unit installed on utility pickup and ready for service
PM of vehicles

FACILITIES

Heating system PM's completed by contractor at all of our facilities
Stations completing fall cleanups and preparing for winter season

EXPENDITURES

No expenditures to report

MEETING / NOTABLE ITEMS

- Represented NFR at Lions FF of Year Recognition on the 3rd
- Attended Stellos traffic meeting at City Hall on the 4th
- Met with Corp. Counsel, Financial Services and Purchasing re: Spit Brook addition on the 4th
- 2 visits to WSMN Radio show
- Attended Substance Use Disorder training provided by Public Health
- Met with Local E Board
- Attended the opening of the Gilmour Medical Respite Ctr at Harbor Homes on the 24th
- Worked for most of the weekend of the 22nd & 23rd during search for missing teenager
- Revised Smoking Policy went into effect on the 30th
- T&S Admin began on the 11th
- Attended the NHAFC meet the candidates event in Durham on the 13th
- Staff Meeting was held on the 16th

Respectfully submitted,



Brian D. Rhodes
Assistant Fire Chief