

**CITY OF NASHUA
BOARD OF FIRE COMMISSION
AGENDA**

**Monday October 3, 2016 at 5:30 PM
177 Lake Street, Nashua, NH
Training Classroom**

Period for Public Comment

CONSENT AGENDA

Approval of Minutes:

16 103 September 12, 2016 Regular Meeting Minutes

Communications:

**16-104 From: The Telegraph –
RE: Best of Greater Nashua Firefighter Winner – Ron Koser**

Report:

**16 105 Accident Reports (1)
16 106 Departmental Detail Expenditures Report FY17**

REGULAR AGENDA:

Staff Reports:

**16 107 A. Chief Galipeau
 B. Assistant Chief Rhodes**

Old Business:

16 56 Spit Brook Road Addition Update

New Business:

16 108 Dispatcher Position

16 109 Fire Board of Appeals - FYI

Discussion:

16 110 Local 789

Personnel:

16 111 Personnel Items A, B, C

Date and Location of Next BFC Meeting:

Monday November 7, 2016, 5:30 PM at 177 Lake St Training Classroom

REGULAR AGENDA

Staff Reports

16 98 A, B

A. Chief Galipeau

Motion by Commissioner Lavoie to approve Chief Galipeau’s written report as presented and place on file

Seconded by Commissioner Garant

Vote: 5-yes

B. Assistant Chief Rhodes

Motion by Commissioner Lavoie to approve Assistant Chief Rhodes’s written report as presented and place on file

Seconded by Commissioner Marquis

Vote: 5-yes

Authorizations for Action: Personnel Promotion to Lt. T- Wholey

16 99

Motion by Commissioner Garant to authorize Promotion of T. Wholey to Lieutenant

Seconded by Commissioner Adams

Vote: 5-yes

OLD BUSINESS

Station 3 / Spit Brook Road Station addition

16 56

Update on the Construction Manager Process

NEW BUSINESS

**NFR Rules & Regulations, Article XVIII Tobacco/Smoking
Restriction Policy Updated**

16 100

Motion by Commissioner Lavoie to authorize and approve update

Seconded by Commissioner Adams

Vote: 5-yes

Discussion:

Local 789

16 101

None

NON-PUBLIC SESSION

16 102

Motion by Commissioner Adams to enter into non-public session by roll call at 5:55 PM as provided in RSA 91-A:3 non-public session to discuss personnel matters.

Seconded by Commissioner Lavoie

Vote: 5-yes – by roll call

Motion by Commissioner Adams that the Board comes out non-public session at 6:35 PM

Seconded by Commissioner Garant

Vote: 5-yes

PERSONNEL ITEMS

16 102 C

Personnel Item

Motion by Commissioner Lavoie to accept as presented

Seconded by Commissioner Marquis

Vote: 5-yes

Motion by Commissioner Lavoie to hire Karen Condi to position of Administrative Assistant II

Seconded by Commissioner Marquis

Vote: 5 yes

16 102 B

Personnel Item

Motion by Commissioner Garant to take the MOU from Local 789 under advisement and investigate

Seconded by Commissioner Lavoie

Vote: 5-yes

Personnel Item

16 103

Motion by Commissioner Gage to appoint a Building Committee for Spit Brook Road Project and to appoint Commissioners, Garant, Lavoie & Marquis to the committee

Motion by Commissioner Gage

Seconded by Commissioner Adams

Vote: 5 yes

MOTION TO ADJOURN

16 91

Motion by Commissioner Garant to adjourn the meeting at 6:37 PM
Seconded by Commissioner Lavoie
Vote: 5-yes

TIME AND LOCATION OF NEXT MEETING:

**Monday October 3, 2016, 5:30 pm
at 177 Lake St Training Classroom**

9/19/16, dr

The Telegraph

It's Your Community.

September 20, 2016

Nashua Fire Department – Ron Koser
70 East Hollis Street
Nashua, NH 03060

CONGRATULATIONS!

We are pleased to inform you that you were named Fire Fighter winner, in The Best of Greater Nashua Awards, voted by The Telegraph readers.

The Best of Greater Nashua business reception, will be held at The Radisson, located at 11 Tara Boulevard, Nashua, NH, from 5:30PM to 7:30PM, on Wednesday, October 12, 2016.

As an honoree, you will receive 2 complimentary tickets to attend. Additional tickets may be purchased for \$20.00. *If you will be attending, please RSVP by October 7, 2016, by completing the online registration form:*

bestofgreaternashua2016.eventbrite.com

Tickets will be unavailable for purchase at the reception.

In addition, as The Telegraph honoree in your category, you will appear in our special magazine publication, to be handed out at the event, as well as inserted into The Telegraph on Thursday, October 13, 2016.

For immediate assistance, please contact Heidi Morrison, directly or call Tracy Dionne at 594-6421.

Sincerely,

Tracy Dionne
Events Producer
tdionne@nashuatelegraph.com

Presented by

 **Eastern Bank**





CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH SEPTEMBER 30, 2016

| | ORIGINAL BUDGET | AVAILABLE BUDGET | ENC/COMMIT | MTD EXPENDED | YTD EXPENDED | AMOUNT REMAINING | % USED |
|---|------------------|------------------|-------------|-----------------|-----------------|------------------|---------|
| 1000 GENERAL FUND | | | | | | | |
| 152 FIRE | | | | | | | |
| 51 SALARIES & WAGES | | | | | | | |
| 51100 WAGES FULL TIME | 11,569,189.56 | 11,569,189.56 | - | 1,077,204.05 | 2,814,883.40 | 8,754,306.16 | |
| 51300 OVERTIME-REGULAR | 99,425.00 | 99,425.00 | - | 35,965.80 | 51,596.95 | 47,828.05 | |
| 51330 OVERTIME-COVERAGE | 581,959.00 | 581,959.00 | - | 78,159.07 | 220,701.68 | 361,257.32 | |
| 51500 WAGES ELECTED OFFICIALS | 7,500.00 | 7,500.00 | - | 1,875.00 | 1,875.00 | 5,625.00 | |
| 51600 LONGEVITY | 163,400.00 | 163,400.00 | - | - | - | 163,400.00 | |
| 51614 SICK INCENTIVE | 32,212.00 | 32,212.00 | - | - | - | 32,212.00 | |
| 51628 EXTRA HOLIDAY | 639,084.00 | 639,084.00 | - | 53,096.65 | 105,868.05 | 533,215.95 | |
| 51650 ADDITIONAL HOURS | 1,400,048.00 | 1,400,048.00 | - | 157,015.60 | 464,898.16 | 935,149.84 | |
| 51700 STIPENDS | 240,500.00 | 240,500.00 | - | 22,209.59 | 57,959.38 | 182,540.62 | |
| 51712 SPECIAL DETAIL-PENSIONABLE | 2,322.00 | 2,322.00 | - | - | - | 2,322.00 | |
| 51750 RETIREMENT & SEPARATION PAY | - | 32,009.21 | - | - | 73,452.51 | (41,443.30) | |
| 51800 REDUCTIONS & ATTRITION | (75,000.00) | (75,000.00) | - | - | - | (75,000.00) | |
| | \$ 14,660,639.56 | \$ 14,692,648.77 | \$ - | \$ 1,425,525.76 | \$ 3,791,235.13 | \$ 10,901,413.64 | 25.80 % |
| 52 FRINGE BENEFITS | | | | | | | |
| 52100 FICA/MEDICARE | 303,188.39 | 303,188.39 | - | 24,188.45 | 67,549.41 | 235,638.98 | |
| 52150 PENSION EXPENSE | 4,225,902.23 | 4,225,902.23 | - | 399,321.12 | 1,058,864.24 | 3,167,037.99 | |
| 52300 BENEFITS | 2,246,077.00 | 2,246,077.00 | - | 242,420.88 | 630,550.35 | 1,615,526.65 | |
| 52800 EDUCATIONAL ASSISTANCE | 22,500.00 | 22,500.00 | - | 2,475.00 | 2,475.00 | 20,025.00 | |
| | \$ 6,797,667.62 | \$ 6,797,667.62 | \$ - | \$ 668,405.45 | \$ 1,759,439.00 | \$ 5,038,228.62 | 25.88 % |
| 53 PROFESSIONAL & TECHNICAL SERVICES | | | | | | | |
| 53135 MEDICAL SERVICES | 24,000.00 | 24,000.00 | - | 7,662.70 | 11,432.70 | 12,567.30 | |
| 53142 CONSULTING SERVICES | 4,000.00 | 4,000.00 | - | - | - | 4,000.00 | |
| 53455 TESTING SERVICES | 4,500.00 | 4,500.00 | 1,450.00 | 245.00 | 245.00 | 2,805.00 | |
| | \$ 32,500.00 | \$ 32,500.00 | \$ 1,450.00 | \$ 7,907.70 | \$ 11,677.70 | \$ 19,372.30 | 40.39 % |
| 54 PROPERTY SERVICES | | | | | | | |
| 54100 ELECTRICITY | 103,142.00 | 103,142.00 | - | 11,219.24 | 31,364.36 | 71,777.64 | |
| 54107 HEATING OIL | 2,598.00 | 2,598.00 | - | - | - | 2,598.00 | |
| 54114 HEATING GAS | 75,750.00 | 75,750.00 | - | 1,455.89 | 3,802.20 | 71,947.80 | |
| 54141 WATER | 30,000.00 | 30,000.00 | - | 2,562.87 | 7,745.44 | 22,254.56 | |
| 54228 PEST CONTROL SERVICES | 2,800.00 | 2,800.00 | 2,165.00 | 247.00 | 603.00 | 32.00 | |
| 54243 HVAC MAINTENANCE | 23,000.00 | 23,000.00 | 10,905.75 | - | 3,825.25 | 8,269.00 | |
| 54280 BUILDING/GROUNDS MAINTENANCE | 52,000.00 | 52,000.00 | - | 4,656.35 | 9,305.24 | 42,694.76 | |



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH SEPTEMBER 30, 2016

| | ORIGINAL BUDGET | AVAILABLE BUDGET | ENC/COMMIT | MTD EXPENDED | YTD EXPENDED | AMOUNT REMAINING | % USED |
|--|-----------------|------------------|--------------|--------------|--------------|------------------|---------|
| 1000 GENERAL FUND | | | | | | | |
| 152 FIRE | | | | | | | |
| 54 PROPERTY SERVICES | | | | | | | |
| 54414 HARDWARE MAINTENANCE | 12,750.00 | 12,750.00 | - | 2,079.80 | 2,079.80 | 10,670.20 | |
| 54450 OFFICE EQUIP REPAIRS & MAINTENANCE | 200.00 | 200.00 | - | - | - | 200.00 | |
| 54487 EQUIPMENT REPAIRS & MAINTENANCE | 18,930.00 | 18,930.00 | - | 7,833.26 | 7,969.88 | 10,960.12 | |
| 54600 VEHICLE REPAIRS & MAINTENANCE | 27,000.00 | 27,000.00 | - | 1,787.27 | 5,040.86 | 21,959.14 | |
| | \$ 348,170.00 | \$ 348,170.00 | \$ 13,070.75 | \$ 31,841.68 | \$ 71,736.03 | \$ 263,363.22 | 24.36 % |
| 55 OTHER SERVICES | | | | | | | |
| 55118 TELEPHONE-CELLULAR | 8,400.00 | 8,400.00 | - | 789.70 | 2,113.40 | 6,286.60 | |
| 55200 DUES AND MEMBERSHIPS | 800.00 | 800.00 | - | 175.00 | 389.00 | 411.00 | |
| 55307 MILEAGE REIMBURSEMENTS | 300.00 | 300.00 | - | - | 81.20 | 218.80 | |
| 55400 CONFERENCES AND SEMINARS | 6,000.00 | 6,000.00 | - | 3,500.00 | 3,535.00 | 2,465.00 | |
| 55421 EMPLOYEE TRAINING & CERTIFICATIONS | 8,000.00 | 8,000.00 | - | 4,700.00 | 4,700.00 | 3,300.00 | |
| 55600 PRINTING | 600.00 | 600.00 | - | 201.00 | 201.00 | 399.00 | |
| 55607 POSTAGE & DELIVERY | 1,483.00 | 1,483.00 | - | 10.01 | 336.51 | 1,146.49 | |
| 55699 OTHER CONTRACTED SERVICES | 8,050.00 | 8,050.00 | - | 743.91 | 1,699.65 | 6,350.35 | |
| | \$ 33,633.00 | \$ 33,633.00 | \$ - | \$ 10,119.62 | \$ 13,055.76 | \$ 20,577.24 | 38.82 % |
| 61 SUPPLIES & MATERIALS | | | | | | | |
| 61100 OFFICE SUPPLIES | 8,161.00 | 8,161.00 | 142.02 | 5.95 | 1,762.70 | 6,256.28 | |
| 61107 CLOTHING & UNIFORMS | 108,850.00 | 108,850.00 | - | 2,217.50 | 98,431.45 | 10,418.55 | |
| 61110 PROTECTIVE CLOTHING | 61,200.00 | 61,200.00 | 17,842.10 | 3,398.29 | 4,535.45 | 38,822.45 | |
| 61135 EDUCATIONAL SUPPLIES | 4,835.00 | 4,835.00 | 699.60 | - | 1,970.00 | 2,165.40 | |
| 61142 MEDICAL SUPPLIES | 8,800.00 | 8,800.00 | - | 2,303.90 | 6,630.06 | 2,169.94 | |
| 61156 CHEMICALS | 1,910.00 | 1,910.00 | - | 281.00 | 281.00 | 1,629.00 | |
| 61166 GASES | 2,000.00 | 2,000.00 | - | - | 144.00 | 1,856.00 | |
| 61299 MISCELLANEOUS SUPPLIES | 3,425.00 | 3,425.00 | - | 34.92 | 1,051.37 | 2,373.63 | |
| 61300 FUEL, UNLEADED | 14,755.00 | 14,755.00 | - | - | 1,938.65 | 12,816.35 | |
| 61307 FUEL, DIESEL | 55,000.00 | 55,000.00 | - | 61.08 | 6,095.44 | 48,904.56 | |
| 61428 JANITORIAL SUPPLIES | 19,200.00 | 19,200.00 | 454.02 | 1,522.09 | 2,100.95 | 16,645.03 | |
| 61435 FIRE EXTINGUISHERS | 1,000.00 | 1,000.00 | - | - | 22.00 | 978.00 | |
| 61499 BUILDING SUPPLIES | 4,100.00 | 4,100.00 | - | - | 162.00 | 3,938.00 | |
| 61538 LIME AND FERTILIZER | 2,500.00 | 2,500.00 | - | 1,052.00 | 1,052.00 | 1,448.00 | |
| 61650 COPIER SUPPLIES | 3,564.00 | 3,564.00 | - | - | - | 3,564.00 | |
| 61699 EQUIPMENT MAINT SUPPLIES | 23,550.00 | 23,550.00 | 159.67 | 1,107.32 | 5,527.83 | 17,862.50 | |
| 61705 TIRES | 15,900.00 | 15,900.00 | - | 145.00 | 554.03 | 15,345.97 | |



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|---------------------|---------------------------------|-------------------------|-------------------------|---------------------|------------------------|------------------------|-------------------------|----------------|
| 152 | FIRE | | | | | | | |
| 61 | SUPPLIES & MATERIALS | | | | | | | |
| 61709 | LUBRICANTS | 6,158.00 | 6,158.00 | - | 591.39 | 1,313.69 | 4,844.31 | |
| 61799 | VEHICLE PARTS & SUPPLIES | 48,642.00 | 48,642.00 | - | 3,579.68 | 13,481.82 | 35,160.18 | |
| 61807 | PUBLICATIONS | 4,400.00 | 4,400.00 | - | - | - | 4,400.00 | |
| 61830 | SUBSCRIPTIONS | 1,000.00 | 1,000.00 | - | - | - | 1,000.00 | |
| 61900 | MEALS | 400.00 | 400.00 | - | - | - | 400.00 | |
| 61910 | MEALS - FUNCTIONS | 400.00 | 400.00 | - | - | - | 400.00 | |
| 68 | OTHER EXPENSES | | | | | | | |
| 68335 | ARSON INVESTIGATION EXPENSES | 2,720.00 | 2,720.00 | - | 1,305.00 | 1,305.00 | 1,415.00 | |
| 68337 | NEW HIRE APPLICATION EXPENSES | 1,000.00 | 1,000.00 | - | 180.00 | 180.00 | 820.00 | |
| 68355 | SPECIAL AWARDS | 2,000.00 | 2,000.00 | - | - | - | 2,000.00 | |
| | | \$ 5,720.00 | \$ 5,720.00 | \$ - | \$ 1,485.00 | \$ 1,485.00 | \$ 4,235.00 | 25.96 % |
| 71 | EQUIPMENT | | | | | | | |
| 71000 | EQUIPMENT | 1,100.00 | 1,100.00 | - | - | - | 1,100.00 | |
| 71025 | SMALL TOOLS | 4,850.00 | 4,850.00 | - | 790.95 | 1,186.42 | 3,663.58 | |
| 71400 | EMERGENCY RESCUE EQUIPMENT | 24,600.00 | 24,600.00 | - | - | 1,901.48 | 22,698.52 | |
| 71414 | PHOTOGRAPHIC EQUIPMENT | 600.00 | 600.00 | - | - | 29.86 | 570.14 | |
| 71432 | FIRE APPARATUS EQUIPMENT | 62,016.00 | 62,016.00 | 8,079.00 | 4,481.86 | 6,009.96 | 47,927.04 | |
| 71450 | AUDIO VISUAL EQUIPMENT | 1,900.00 | 1,900.00 | - | - | - | 1,900.00 | |
| 71800 | FURNITURE & FIXTURES | 9,100.00 | 9,100.00 | - | - | 13.30 | 9,086.70 | |
| 71999 | MISCELLANEOUS EQUIPMENT | 26,000.00 | 26,000.00 | - | 1,063.22 | 1,782.42 | 24,217.58 | |
| | | \$ 130,166.00 | \$ 130,166.00 | \$ 8,079.00 | \$ 6,336.03 | \$ 10,923.44 | \$ 111,163.56 | 14.60 % |
| TOTAL - FIRE | | \$ 22,408,246.18 | \$ 22,440,255.39 | \$ 41,897.16 | \$ 2,167,921.36 | \$ 5,806,606.50 | \$ 16,591,751.73 | 26.06 % |



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|-----------------------------|--------------|------------------|------------------|--------------|-----------------|-----------------|------------------|---------|
| TOTAL - GENERAL FUND | | \$ 22,408,246.18 | \$22,440,255.39 | \$ 41,897.16 | \$ 2,167,921.36 | \$ 5,806,606.50 | \$ 16,591,751.73 | 26.06 % |



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
FISCAL YEAR 2017
THROUGH SEPTEMBER 30, 2016

| | ORIGINAL BUDGET | AVAILABLE BUDGET | ENC/COMMIT | MTD EXPENDED | YTD EXPENDED | AMOUNT REMAINING | % USED |
|---|---------------------|--------------------|--------------------|--------------|--------------------|---------------------|----------------|
| 1001 GF-CAPITAL IMPROVEMENTS | | | | | | | |
| 152 FIRE | | | | | | | |
| 81 MAJOR CAPITAL OUTLAY/IMPROVEMENTS | | | | | | | |
| 81100 CAPITAL IMPROVEMENTS | 50,000.00 | 64,922.45 | 1,689.00 | - | 8,088.24 | 55,145.21 | 15.06 % |
| | \$ 50,000.00 | \$64,922.45 | \$ 1,689.00 | \$ - | \$ 8,088.24 | \$ 55,145.21 | 15.06 % |
| TOTAL - FIRE | \$ 50,000.00 | \$64,922.45 | \$ 1,689.00 | \$ - | \$ 8,088.24 | \$ 55,145.21 | 15.06 % |
| TOTAL - GF-CAPITAL IMPROVEMENTS | \$ 50,000.00 | \$64,922.45 | \$ 1,689.00 | \$ - | \$ 8,088.24 | \$ 55,145.21 | 15.06 % |



CITY OF NASHUA, NEW HAMPSHIRE
GENERAL FUND - DEPARTMENTAL DETAIL EXPENDITURES REPORT
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THROUGH SEPTEMBER 30, 2016

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|---|------------------------|------------------------|--------------------|-----------------------|-----------------------|------------------------|----------------|
| 1010 GF-PRIOR YEAR ESCROWS/EXPENSES | | | | | | | |
| 152 FIRE | | | | | | | |
| 61 SUPPLIES & MATERIALS | | | | | | | |
| 61110 PROTECTIVE CLOTHING | - | 10,242.96 | 1,700.64 | - | 8,542.32 | - | - |
| 81 MAJOR CAPITAL OUTLAY/IMPROVEMENTS | | | | | | | |
| 81200 BUILDINGS AND IMPROVEMENTS | - | 56,750.00 | - | 7,500.00 | 7,500.00 | 49,250.00 | 13.22 % |
| TOTAL - FIRE | \$ - | \$66,992.96 | \$ 1,700.64 | \$ 7,500.00 | \$ 16,042.32 | \$ 49,250.00 | 26.48 % |
| TOTAL - GF-PRIOR YEAR ESCROWS/EXPENSES | \$ - | \$66,992.96 | \$ 1,700.64 | \$ 7,500.00 | \$ 16,042.32 | \$ 49,250.00 | 26.48 % |
| GRAND TOTAL: | \$22,458,246.18 | \$22,572,170.80 | \$45,286.80 | \$2,175,421.36 | \$5,830,737.06 | \$16,696,146.94 | |



Nashua Fire Rescue
 Administrative Office
 70 East Hollis Street, Nashua, NH 03060
 www.nashuafire.com

Steven G. Galipeau
 Chief of Department
 (603) 594-3651
 FAX (603) 594-3654
 GalipeauS@Nashuanh.gov

To: Chairman Kevin Gage / BFC
 From: Chief Steven Galipeau
 Date: September 30, 2016
 Re: BFC Meeting Updates

Meeting – October 3, 2016

Attendance:

During the month of September, I attended regular scheduled meetings of the Board of Fire Commission, Staff, and CTAB. I also attended the New Hampshire Fire Chief's Association, the Mayor's Opioid Task Force meeting, and the Mayor's Division Directors meeting.

Other meetings attended were the 100 Club Annual meeting, Citywide Radio Committee, and several other meetings with city staff (HR, Legal, Building Dept. and Engineering). Lastly, I attended the New Hampshire Fallen Firefighters Memorial service with several members of NFR as they had Chief William Whitney's name added to the monument.

Budget FY17:

The attached General Fund Expenditure Report for FY 17 was printed on 9/30/2016. The report is week ending FY17 #13 – 25% of the fiscal year has passed.

Incidents:

During the month of September NFR answered 2952 calls for service, of these 946 required an emergency response by NFR crews.

| | |
|-------------------------------------|-----|
| Structure fires | 5 |
| Other fires (vehicles/ trash/ etc.) | 10 |
| Rescue / Medical aid calls | 576 |
| Fire alarm activations | 119 |
| Haz-Mat and hazardous conditions | 23 |
| Other responses | 213 |

NFR also had 15 responses where we needed to administer Narcan during the month of October. The total responses that required Narcan to be administered in 2016, is currently at 157 doses by NFR personnel. To date we have responded to 25% more overdose calls than last year at this time.

General:

We continue to work with Kelly Davis of Port One Architects, on the design and engineering phase for the Spit Brook Road station expansion project. We will be going before the Finance Committee in October for approval of the Construction Manager.

Testing to fill the open fire dispatcher position is with a recommendation that was included in your packet in the Personnel section.

Check Point Items:

September recruit class will started on Monday, September 12th.

Discussion related to the Fire Code Board of Appeals recommendation.

Personnel Items:

There is activity related to personnel items to discuss (Non- Public)

Grievance Status:

None

Schedule:

Proposed Time and Date of Next Meeting:

**Monday, November 7, 2016 @ 1730
177 Lake St classroom**

Critical Discussions:

Personnel items –

16 107 B



Nashua Fire Rescue
Administrative Office
70 East Hollis Street, Nashua, NH 03060
www.nashuafire.com

Brian D. Rhodes
Assistant Fire Chief
(603) 594-3651
FAX (603) 594-3654
Rhodesb@NashuaNH.gov

To: Chief of Department Galipeau
Chairman Kevin Gage/ BFC
From: Assistant Chief Brian D. Rhodes
Date: September 30, 2016
Re: September Fire Commission Report

TRAINING / SAFETY DIVISION

Probie School 2016-2 starting on 9/12

FIRE MARSHAL

Division has been busy with new and existing inspections and investigations

FIRE ALARM

W1 assisted with new dispatcher hiring process
W1 to oversee dispatchers creating/updating SOG's/ SOP's
Fire Alarm line work completed on Amherst St x new intersection at Turnpike Plaza

MOTOR SQUAD

Normal vehicle PM's and repairs
Ladder 2 to MMFA for warranty work
Inspection Month for fleet

FACILITIES

Nothing major to report

EXPENDITURES

No expenditures to report

MEETING / NOTABLE ITEMS

- Attended meeting with rep's from Zco
- Staff Meeting on the 4th
- Sept. 24th attended the NH Fallen FF's Memorial in Concord
- Lt.'s T. Wholey, M. Duvarney and Pvt's C. Hebert and S. Phillips represented NFRat the Congressional Flag Folding Ceremonies in Washington DC and Emmitsburg Md in preparation for 2016 NFFF Memorial on October 9th
- Attended NH Chief Assoc. meeting in Concord on Sept. 8th
- Dispatcher candidate interviews on the 27th
- Met with software vendor on the 26th
- Guest on WSMN am show on the 29th

Respectfully submitted,



Brian D. Rhodes
Assistant Fire Chief