

**The Hunt Memorial Building
6 Main Street
Nashua, New Hampshire 03064**

Hunt Board of Trustees meeting: Wednesday, September 7, 2016

Called to order: 6:09 p.m.

Cail Bellavance presided: Brenda Baron recorded.

In attendance: Cail Bellavance, Jen McCormack, Harold Solomon, Charlie Matthews, Brenda Baron, Mary Ann Melizzi-Golja,

Absent: Stacy Baxter, Rosalie McQuaid, Tammy Crisp, David Schoneman

Also in attendance: Amy DeRoche, Tim Cummings (Economic Development Director)

Secretary's Report: Jen makes motion to accept minutes from meeting on June 8. Charlie seconds. Motion carries.

Treasurer's Report: Monthly totals were reviewed but Treasurer's report will be approved in the next meeting.

Administrator's Report: Brenda makes motion to accept the Administrator's report. Jen seconds. Motion carries

Old Business:

Discussed mounting plaques and possibly using Davis Construction as a consultant.

Reviewed Right to Know Law and use of email memo from the Office of Corp. Counsel.

Discussed landscape design and agreed to move forward to finalize design. Jen makes motion to spend up to \$500 to Pumpkin Brook. Charlie seconds. Motion carries.

New Business:

Met Director of Economic Development. Supervision of Amy's position will move from Jen as Library director to Tim Cummings. Letter presented stating this is an administrative change only.

Amy presented quote for panic button installation. Discussed looking into an intercom instead.

Discussed request by tenant of office #4 to paint. Harold makes motion to allow Amy to draw up agreement for office #4 to be painted using our painter and return to original paint upon ending of lease. Charlie seconds. Motion carries.

Discussed leasing basement office at lower rate. Possibly discuss overall valuation of square footage with Tim Cummings and how to go about reassessing.

Public Comment:

Move to Adjourn: Made by Brenda. Jen seconds. Meeting adjourned at 7:37 p.m..

Next meeting Wednesday, October 12, 2016.