

1. PRESIDENT BRIAN S. McCARTHY CALLS ASSEMBLY TO ORDER
2. PRAYER OFFERED BY CITY CLERK PATRICIA PIECUCH
3. PLEDGE TO THE FLAG LED BY ALDERMAN-AT-LARGE DAVID W. DEANE
4. ROLL CALL
5. REMARKS BY THE MAYOR
6. RESPONSE TO REMARKS OF THE MAYOR
7. RECOGNITIONS
8. READING OF MINUTES OF PREVIOUS MEETINGS AND PUBLIC HEARING

Board of Aldermen	07/12/16
Special Board of Aldermen.....	07/25/16
Budget Review Committee Public Hearing on R-16-047.....	07/25/16

9. COMMUNICATIONS

From: Mayor Jim Donchess
 Re: Contract Award to Emergency Communications Network

From: Mayor Jim Donchess
 Re: Purchase Lawson Upgrade for In-House Hosting

From: Mayor Jim Donchess
 Re: Contract Award to ESRI Software License Renewal

PERIOD FOR PUBLIC COMMENT RELATIVE TO ITEMS EXPECTED TO BE ACTED
 UPON THIS EVENING

10. PETITIONS
11. NOMINATIONS, APPOINTMENTS AND ELECTIONS

Appointments by the Mayor

12. REPORTS OF COMMITTEE

Budget Review Committee	07/25/16
Finance Committee.....	07/20/16
Finance Committee.....	08/03/16
Committee on Infrastructure.....	07/14/16
Committee on Infrastructure.....	07/27/16
Human Affairs Committee	07/12/16
Human Affairs Committee	08/02/16
Planning & Economic Development Committee	07/19/16
Strategic Planning Committee.....	07/19/16

13. WRITTEN REPORTS FROM LIAISONS

14. CONFIRMATION OF MAYOR'S APPOINTMENTS

UNFINISHED BUSINESS – RESOLUTIONS

R-16-044

Endorsers: Mayor Jim Donchess
Alderman Richard A. Dowd
Alderman Ken Siegel
Alderman Mary Ann Melizzi-Golja
Alderman Sean M. McGuinness
Alderman Don LeBrun
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Tom Lopez
Alderman-at-Large Brian S. McCarthy

AMENDING R-15-188 TO ALLOW THE CLOSING FOR PURCHASE OF THE HYDROELECTRIC FACILITY IN MINE FALLS PARK TO OCCUR ANYTIME BETWEEN DECEMBER 15, 2016 AND DECEMBER 15, 2017

- Committee on Infrastructure Recommends: Final Passage

R-16-045

Endorsers: Mayor Jim Donchess
Alderman Ken Siegel
Alderman-at-Large Lori Wilshire
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Mary Ann Melizzi-Golja
Alderman Tom Lopez
Alderman June M. Caron
Alderman-at-Large Brian S. McCarthy

ESTABLISHING AN EXPENDABLE TRUST FUND FOR STATE EMPLOYER PENSION COSTS

- Budget Review Committee Recommends: Final Passage

R-16-047

Endorsers: Mayor Jim Donchess
Alderman Ken Siegel
Alderman Mary Ann Melizzi-Golja
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Richard A. Dowd

AUTHORIZING THE MAYOR AND CITY TREASURER TO ISSUE BONDS NOT TO EXCEED THE AMOUNT OF ONE MILLION DOLLARS (\$1,000,000) FOR VARIOUS IMPROVEMENTS AT THE SOLID WASTE DEPARTMENT FOUR HILLS LANDFILL

- Budget Review Committee Recommends: Final Passage
- Also assigned to the Board of Public Works; Favorable Recommendation Issued 7/26/16

R-16-048

Endorsers: Mayor Jim Donchess
Alderman-at-Large David W. Deane
Alderman-at-Large Lori Wilshire
Alderman Ken Siegel
Alderman Richard A. Dowd
Alderman David Schoneman
Alderman Mary Ann Melizzi-Golja
Alderman-at-Large Michael B. O'Brien, Sr.
Alderman Tom Lopez
Alderman-at-Large Brian S. McCarthy

APPROVING A LOCATION OFF STADIUM DRIVE AS THE REPLACEMENT SITE FOR THE DAVID W. DEANE SKATEBOARD PARK CURRENTLY LOCATED ON BRIDGE STREET

- Committee on Infrastructure Recommends: Final Passage
- Also assigned to the Board of Public Works; Favorable Recommendation Issued 7/26/16

R-16-050

Endorsers: Mayor Jim Donchess
Alderman Richard A. Dowd
Alderman Tom Lopez

AUTHORIZING THE SALE OF SURPLUS BROAD STREET PARKWAY PROPERTY

- Committee on Infrastructure Recommends: Final Passage as Amended

R-16-051

Endorsers: Mayor Jim Donchess
Alderman-at-Large Lori Wilshire
Alderman Mary Ann Melizzi-Golja
Alderman-at-Large Michael B. O'Brien, Sr.

AUTHORIZING THE FILING OF APPLICATIONS AND EXECUTION OF GRANT AGREEMENTS WITH THE U.S. DEPARTMENT OF TRANSPORTATION FOR GRANTS UNDER THE URBAN MASS TRANSPORTATION ACT OF 1964, AS AMENDED, FOR FISCAL YEARS 2017 AND 2018

- Human Affairs Committee Recommends: Final Passage

R-16-052

Endorsers: Mayor Jim Donchess
Alderman-at-Large Michael B. O'Brien, Sr.

RELATIVE TO THE TRANSFER OF UP TO \$59,861 FROM DEPARTMENT 194 –CONTINGENCY, ACCOUNT 70150 – GENERAL CONTINGENCY INTO VARIOUS SALARIES & WAGES AND FRINGE BENEFIT ACCOUNTS FOR THE PURPOSE OF ADDITIONAL SALARY INCREASES FOR MERIT EMPLOYEES OFF THE MERIT SALARY SCHEDULE

- Budget Review Committee Recommends: Final Passage

R-16-053

Endorsers: Mayor Jim Donchess
Alderman-at-Large Lori Wilshire
Alderman Tom Lopez
Alderman Richard A. Dowd
Alderman Mary Ann Melizzi-Golja
Alderman-at-Large Michael B. O'Brien

AUTHORIZING THE CITY OF NASHUA TO PARTICIPATE IN THE NASHUA REGION INTEGRATED DELIVERY NETWORK (IDN) OF THE BUILDING CAPACITY FOR TRANSFORMATION, A DELIVERY SYSTEM REFORM INCENTIVE PAYMENT (DSRIP) PROGRAM

- Human Affairs Committee Recommends: Final Passage

UNFINISHED BUSINESS – ORDINANCES

O-16-011

Endorsers: Alderman Don LeBrun
Alderman Ken Siegel
Alderman David Schoneman
Alderman Tom Lopez

ADOPTING PROVISIONS FOR REDUCED TAXATION FOR CERTAIN CHARTERED PUBLIC SCHOOL FACILITIES

- Tabled at Full Board Level – 5/10/16

O-16-015

Endorsers: Alderman-at-Large Lori Wilshire
Alderman Richard A. Dowd
Alderman-at-Large Michael B. O'Brien, Sr.

PROVIDING FOR CONFIDENTIAL REDACTIONS ON THE RECORD OF EXPENDITURES

- Finance Committee Recommends: Final Passage as Amended

NEW BUSINESS – RESOLUTIONS

R-16-054

Endorsers: Mayor Jim Donchess
Alderman-at-Large Lori Wilshire

RELATIVE TO THE ACCEPTANCE AND APPROPRIATION OF \$50,000 FROM THE NEW HAMPSHIRE DEPARTMENT OF HEALTH AND HUMAN SERVICES INTO PUBLIC HEALTH AND COMMUNITY SERVICES GRANT ACTIVITY “HEALTHY HOMES AND LEAD POISONING CASE MANAGEMENT”

R-16-055

Endorser: Mayor Jim Donchess
ESTABLISHING AN EXPENDABLE TRUST FUND TO ACCEPT DONATIONS FOR THE PURPOSE OF MAINTAINING THE HOLOCAUST MEMORIAL AT ROTARY COMMON

R-16-056

Endorser: Mayor Jim Donchess
AUTHORIZING THE CITY TO ENTER INTO A LICENSE AGREEMENT FOR A PUBLIC BOAT LAUNCH ON THE NASHUA RIVER

R-16-057

Endorser: Mayor Jim Donchess
RELATIVE TO THE RE-APPROPRIATION OF FISCAL YEAR FY2017 ESCROWS

R-16-058

Endorser: Mayor Jim Donchess
AUTHORIZING THE MAYOR AND CITY TREASURER TO BORROW AN AMOUNT NOT TO EXCEED THREE MILLION NINE HUNDRED THOUSAND DOLLARS (\$3,900,000) THROUGH THE ISSUANCE OF BONDS AND/OR A LOAN THROUGH THE NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES STATE REVOLVING LOAN FUND FOR THE WASTEWATER TREATMENT PLANT PRIMARY TANK UPGRADES

R-16-059

Endorser: Mayor Jim Donchess
AUTHORIZING THE MAYOR AND CITY TREASURER TO BORROW AN AMOUNT NOT TO EXCEED SEVEN HUNDRED SEVENTY NINE THOUSAND DOLLARS (\$779,000) THROUGH THE ISSUANCE OF BONDS AND/OR A LOAN THROUGH THE NEW HAMPSHIRE DEPARTMENT OF ENVIRONMENTAL SERVICES STATE REVOLVING LOAN FUND FOR THE WASTEWATER TREATMENT PLANT BOOSTER STATIONS PROJECT

R-16-060

Endorser: Mayor Jim Donchess
AUTHORIZING AN AMENDMENT TO DEED COVENANTS RELATIVE TO LAND SOLD TO PROPERTY OWNERS ALONG RADCLIFF DRIVE AND SHORE DRIVE

NEW BUSINESS – ORDINANCES

PERIOD FOR GENERAL PUBLIC COMMENT

REMARKS BY THE MEMBERS OF THE BOARD OF ALDERMEN

Committee announcements:

ADJOURNMENT



RESOLUTION

AUTHORIZING THE SALE OF SURPLUS BROAD STREET PARKWAY PROPERTY

CITY OF NASHUA

In the Year Two Thousand and Sixteen

Archive retrieval

WHEREAS, property was acquired for the Broad Street Parkway;

WHEREAS, some properties or portions thereof are not needed for the alignment as constructed and they should be declared surplus properties and disposed of by the city;

WHEREAS, the properties or portions thereof are identified as follows:

44 Broad Street	(Sheet 71, Lot 2)
73-75 Broad Street	(Sheet 133, Lot 33)
11 Baldwin Street	(Sheet 62, Lot 233)

WHEREAS, the properties were obtained using federal funds and thus the revenue realized from the sale of eligible properties must be used on the Broad Street Parkway project. All properties listed above are eligible.

WHEREAS, the following property, the “Boiler House” lot, was obtained by tax deed by the City of Nashua on April 25, 1991, Hillsborough County Registry of Deeds Book 5250, Pages 1889 and a portion of it was used for the Broad Street Parkway, leaving two lots;

2 Pine Street Ext.	(Sheet 77, Lot 28)
L Pine Street	(Sheet 77, Lot 42)

WHEREAS, the Board of Aldermen has determined that the reminders of the Boiler House lot as described above should not be retained for public use.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Nashua that all the above referenced parcels or portions thereof as determined by the final layout are surplus properties and shall be sold in accordance with NRO Section 5-116 (relative to tax deeded property), state law and federal law where applicable.

The Mayor, with the assistance of the Office of Corporation Counsel, is authorized to prepare and execute all necessary documents.

LEGISLATIVE YEAR 2016

RESOLUTION: R-16-050

PURPOSE: Authorizing the sale of surplus Broad Street Parkway property

SPONSOR(S): Mayor Jim Donchess

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE: The revenue realized from the sale of eligible surplus property must be used for the Broad Street Parkway project.

ANALYSIS

This resolution authorizes the city to sell property and remnants that are no longer needed for the Broad Street Parkway project or for public use.

The Division of Public Works has offered the following additional information: if the property was taken by the eminent domain process the city will first offer the property to the original owner at the purchase price if ten years has not elapsed since the transaction. If that does not apply, the City will use the property appraisal, along with other data (such as assessed value and known local market conditions) to determine a target value. Proceeds from eligible properties purchased with federal funds need to be used for the Broad Street Parkway project. The City is free to market the parcel as it wishes, and will consider each parcel individually to determine appropriate marketing. The NHDOT has disposed of their surplus properties by public bidding and by having a real estate firm market as they would for private properties but recognizing a minimum acceptable price.

Approved as to form: Office of Corporation Counsel

By: 

Date: 7/6/2016



ORDINANCE

PROVIDING FOR CONFIDENTIAL REDACTIONS ON THE RECORD OF EXPENDITURES

CITY OF NASHUA

In the Year Two Thousand and Sixteen

The City of Nashua ordains that Part I “Administrative Legislation”, Chapter 5 “Administration of Government”, Part 7 “Taxation and Finance”, Article XXVI “Accounts and Warrants”, Section 5-129 “Record of accounts or claims allowed” of the Nashua Revised Ordinances as amended, is hereby further amended by adding the new underlined language as follows:

“§ 5-129. Record of accounts or claims allowed.

The Chief Financial Officer shall keep a record of expenditures, in which he or she shall enter:

- A. The amount and date paid of every account or claim to be examined and audited the Finance Committee.
- B. The name of the person to whom the account or claim was allowed.
Notwithstanding the foregoing, the name of the person or entity to whom the account or claim was allowed may be redacted in the following situations:
 - (1) wage garnishments;
 - (2) workers’ compensation payments; and
 - (3) payments where disclosure could endanger or compromise police department personnel. Redactions in this situation may be overridden by a vote of the Finance Committee.
- C. The fund or appropriation from which the account or claim was allowed.
- D. The certificate of the Finance Committee examination and audit of the account or claim.”

All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

This legislation shall take effect upon passage.

LEGISLATIVE YEAR 2016

ORDINANCE: O-16-015

PURPOSE: Providing for confidential redactions on the record of expenditures

ENDORSERS: Alderman-at-Large Lori Wilshire

**COMMITTEE
ASSIGNMENT:**

FISCAL NOTE: None.

ANALYSIS

This legislation would allow the name of a person or entity receiving a payment from the city to be redacted from the record of expenditures if the name should be kept confidential for privacy or safety reasons.

Approved as to form: Office of Corporation Counsel

By: *Dorinda Clarke*
Date: *July 6, 2016*

Jim Donchess

Mayor • City of Nashua

To: Board of Aldermen

From: Jim Donchess

Date: 8/4/16

Re: Contract Award to Emergency Communications Network

Pursuant to NRO § 5-74 (B), which states that a contract that extends from the current fiscal year into succeeding fiscal year(s) in which no funds have been appropriated nor otherwise designated for this purpose shall be approved by the full Board of Aldermen before the contract shall become binding on the City.

The Finance Committee approved the award of the below referenced contract at their August 3, 2016 meeting. I am requesting the concurrence and approval of the full Board of Aldermen for the award of the following contract:

Contract award to Emergency Communications Network - Attached please find Purchasing Manager's Memo #17-011 regarding this contract. This contract is for the next three (3) years.



THE CITY OF NASHUA

Financial Services

Purchasing Department

"The Gate City"

June 30, 2016
Memo #17-011

TO: MAYOR DONCHESS
FINANCE COMMITTEE

SUBJECT: CodeRED CONTRACT (VALUE: \$22,000)
DEPARTMENT: 156 EMERGENCY MANAGEMENT; FUND: GENERAL
ACCOUNTING CATEGORY: 54 PROPERTY SERVICES

Please see the attached communication from Justin Kates, Director of Emergency Management, for information related to this purchase.

Pursuant to **§ 5-84. Special purchase procedures**. A. The competitive bidding process shall not apply to the following special purchase. (3) Purchases which can be procured through cooperative intergovernmental purchase agreements with other government jurisdictions.

This is a three (3) year contract and all three (3) years will be funded as a budgeted item in Department 156 Emergency Management.

The Director of Emergency Management and the Purchasing Department recommend awarding this purchase in an amount of **\$22,000** to **Emergency Communications Network of Ormond Beach, FL**.

Respectfully,

Dan Kooker

Purchasing Manager

Cc: J. Kates J. Graziano

Jim Donchess

Mayor • City of Nashua

To: Board of Aldermen
From: Jim Donchess
Date: 8/4/16
Re: Purchase Lawson Upgrade for In-House Hosting

Pursuant to NRO § 5-74 (B), which states that a contract that extends from the current fiscal year into succeeding fiscal year(s) in which no funds have been appropriated nor otherwise designated for this purpose shall be approved by the full Board of Aldermen before the contract shall become binding on the City.

The City of Nashua will be entering into a four (4) year contract with Teamabsolute for remote managed services of our in-house hosting solution for a price of \$90,000 per year. The Finance Committee approved the award to Teamabsolute of this contract at their August 3, 2016 meeting. I am requesting the concurrence and approval of the full Board of Aldermen for the award of the following contract:

Purchase Lawson Upgrade for In-House Hosting - Attached please find Purchasing Manager's Memo #17-015 regarding this contract.



THE CITY OF NASHUA

Financial Services

Purchasing Department

"The Gate City"

July 14, 2016
Memo #17-015

TO: MAYOR DONCHESS
FINANCE COMMITTEE

SUBJECT: PURCHASE LAWSON UPGRADE IN IN-HOUSE HOSTING (VALUE: \$326,163)
DEPARTMENT: 122 INFORMATION TECHNOLOGY
FUND: ESCROW \$236,163 AND IT SOFTWARE MAINTENANCE \$90,000

Please see the attached communication from Bruce Codagnone, CIO/IT Division Director for information related to this purchase.

Pursuant to **§ 5-92 Information Technology Division participation in purchasing process**. For major purchases and contracts solicited in Accordance with § 5-78 which include computers or communications equipment or related software, including but not limited to workstations, servers, surveillance equipment and wired and wireless transmission equipment, the Information Technology Division shall participate in the purchasing process, providing advice, input and recommendations, which are so noted on the attached memo and spreadsheets from Bruce Codagnone.

The CIO/IT Division Director and the Purchasing Department recommend awarding this contract in an amount of **\$326,163 to TeamAbsolute of Roseville, MN.**

Respectfully,

Dan Kooker

Purchasing Manager

Cc: B. Codagnone J. Graziano

Jim Donchess

Mayor • City of Nashua

To: Board of Aldermen

From: Jim Donchess

Date: 8/4/16

Re: Contract Award to ESRI Software License Renewal

Pursuant to NRO § 5-74 (B), which states that a contract that extends from the current fiscal year into succeeding fiscal year(s) in which no funds have been appropriated nor otherwise designated for this purpose shall be approved by the full Board of Aldermen before the contract shall become binding on the City.

The Finance Committee approved the award of the below referenced contract at their August 3, 2016 meeting. I am requesting the concurrence and approval of the full Board of Aldermen for the award of the following contract:

Contract award to ESRI for Software License Renewal - Attached please find Purchasing Manager's Memo #17-020 regarding this contract. This contract is for the next three (3) years.



THE CITY OF NASHUA

Financial Services

Purchasing Department

"The Gate City"

July 28, 2016
Memo #17-020

TO: MAYOR DONCHESS
FINANCE COMMITTEE

SUBJECT: ESRI SOFTWARE LICENSE RENEWAL (VALUE: \$25,000)
DEPARTMENT: 134 GIS; FUND: GENERAL FUND
ACCOUNTING CLASSIFICATION: 54 PROPERTY SERVICES

Please see attached communication from Angelo Marino, GISP, GIS Manager dated July 20, 2016 for the information related to this contract award.

Pursuant to **§ 5-84 Special purchase procedures A. (4)** Sole-source procurements, where the proposed purchase is manufactured by only one company.

The GIS Manager and the Purchasing Department recommend the purchase of this 3 year contract software license renewal from **Esri of Redlands, CA** in the amount of **\$25,000 per year**.

Respectfully,

Dan Kooker
Purchasing Manager

Cc: A Marino J Graziano

APPOINTMENTS BY THE MAYOR

AUGUST 9, 2016

Mine Falls Park Advisory Committee

Jeff Hannigan (New Appointment)
32 Houde Street
Nashua, NH 03060

Term to Expire: August 31, 2019

Paula G. Lochhead (New Appointment)
4 Westbrook Drive
Nashua, NH 03060

Term to Expire: August 31, 2019

Nashua Airport Authority

Joseph R. Duquette (New Appointment)
38 Hills Ferry Road
Nashua, NH 03064

Term to Expire: August 31, 2021

Zoning Board of Adjustment

Jonathan (Jack) M. Currier (Reappointment)
6 New Searles Road
Nashua, NH 03062

Term to Expire: September 11, 2019

I respectfully request that these appointments be confirmed.

Jim Donchess
Mayor